



HEALTH AND WELLBEING BOARD

Thursday, 12 February 2015 at 6.30 pm
Conference Room, Civic Centre, Silver
Street, Enfield, EN1 3XA

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Dear All

To Follow Papers for Health and Wellbeing Board – 12 February 2015

Please find attached the following “to follow” papers for the next meeting of the Health and Wellbeing Board.

Item 5 **CCG OPERATING AND FINANCIAL PLAN (7:30-7:50PM)** (Pages 1 - 6)

Please bring these papers with you to the meeting.

If you have any queries in the meantime, please contact me, details above.

Thank you

Yours faithfully

Penelope Williams

Penelope Williams
Board Secretary

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MUNICIPAL YEAR 2014/2015	
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MEETING TITLE AND DATE Health and Wellbeing Board February 2015.	Agenda - Part:1 Item: 5
	Subject: NHS Enfield CCG Operating Plan
	Wards: All
Director of Strategy and Performance	Cabinet Member consulted:
Contact officer - Graham MacDougall Telephone number: 0203 688 2823 Email: Graham.MacDougall@enfieldccg.nhs.uk	

1. EXECUTIVE SUMMARY

NHS England has indicated that each Clinical Commissioning Group (CCG) will be required to undertake a “refresh” of its Operating Plan for 2015/16.

Emerging and subsequent guidance from NHS England is indicating that this may be a more substantial exercise than originally indicated for the 2014/15 plans.

This paper updates the Health & Wellbeing Board on the progress that has been made with the Operating Plan Refresh process.

Substantial work has already begun on reviewing existing Operating Plan trajectories and current performance.

There will not be another scheduled meeting of the Health and Wellbeing Board before the deadline for submission. The CCG will update the Health and Wellbeing Board at the next meeting but will also ensure close collaboration with key officers during the process.

2. RECOMMENDATIONS

The Health and Wellbeing Board is asked to note the requirements and progress within the report.

3. BACKGROUND

National Guidance to support the planning process, Everyone Counts, Planning for Patients 2014/15 to 2018/19, was published in December 2013 for the original operating Plan 2014-16. This has been augmented by The Forward view into Action (Dec 2014) and Supplementary Information for Commissioner Planning 2015/16.

4. ALTERNATIVE OPTIONS CONSIDERED

No alternative options were considered.

5. REASONS FOR RECOMMENDATIONS

There is an expectation that CCG's will work with HWBB's, and specific agreement is required in relation to specific areas.

6. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS

6.1. Financial Implications – There are no direct risks arising directly from this report. However, the Operating Plan and the contracting process will contents will be the subject of risk and performance management.

6.2. Legal Implications - No direct implications from this report.

7. KEY RISKS

There are no direct risks arising directly from this report. However, the Operating Plan and its contents will be the subject of risk and performance management.

8. IMPACT ON PRIORITIES OF THE HEALTH AND WELLBEING STRATEGY

The Operating Plan refresh will actively support the strategy and delivery of the Health & Wellbeing Strategy..

9. EQUALITIES IMPACT IMPLICATIONS

Equality Impact Assessments and Quality Impact Assessments are undertaken routinely as part of each project under the CCG Transformation Programme, and reported to the Transformation Programme Group as part of business as usual. However, the Operating Plan and its contents may require an EIA.

10. BACKGROUND PAPERS

- Operating Plan 2014-16
- NCL SPG Five Year Plan on a Page
- NHS Enfield Commissioning Intentions 2015/16
- Everyone Counts, Planning for Patients 2014/15 to 2018/19, (2013)
- The Forward view into Action (Dec 2014)
- Supplementary Information For Commissioner Planning 2015/16

1. Introduction

This paper updates the Health and Wellbeing Board on the refresh of NHS Enfield CCG's Operating Plan 2014/15-2015/16. Emerging and subsequent guidance from NHS England is indicating that this may be a more substantial exercise than originally indicated of the 2014/15 plans. This paper updates the Health & Wellbeing Board on the progress that has been made with the Operating Plan Refresh process.

2. Background

National Guidance to support the planning process, '*Everyone Counts, Planning for Patients 2014/15 to 2018/19*', was published in December 2013. In accordance with the guidance, CCGs produced a two year Operating Plan and collaborated with other CCG's at a sub-regional level to produce a Five Year Strategic Plan.

NHS England working with Monitor and the NHS Trust Development Authority has produced joint guidance on the 2015/16 NHS planning process for commissioners, NHS Trusts and Foundation. The guidance was published in December 2014, setting out full details of the planning process for 2015/16 with further supplementary guidance published in mid-January.

NHS England has indicated that each CCG will be required to undertake a "refresh" of its Operating Plan for 2015/16. Emerging and subsequent guidance from NHS England is indicating that this may be a more substantial exercise than originally indicated of the 2014/15 plans. This paper updates the Health & Wellbeing Board on the progress that has been made with the Operating Plan Refresh process.

Originally, it was anticipated that the Operating Plan requirements for 2015/16 would be an update and 'refresh' process of the original 2014-16 Plan, NHSE stated that "The 2015/16 planning round therefore provides an important opportunity to establish a foundation for longer term transformation based on the Five Year Forward View and to refresh, and to ensure sustained progress on, the two-year operational plans developed last year".

The sets out the expected timetable (See Appendix 1: "NHS Planning Timetable for 2015/16") which. This timetable indicates a number of submissions of the refreshed Operating Plan.

Within ECCG, it has been agreed between the formal contracting process will be managed by the Contract Management Group (CMG) (chaired by the Chief Finance Officer) which will be supported by the CCG Contracts team, Finance and the CSU.

Similarly, the Operating Plan Refresh process will be managed through the CCG Strategic Planning Group (SPG) (chaired by the Director of Strategy & Partnerships) and will be supported by key individuals from the transformation team, strategic planning and performance team / informatics. The CCG Finance Plan will also be reported into the SPG.

Liaison between the two groups will be managed by the heads of Contracts / Finance and Strategic Planning. The CMG and SPG will update the Directors Meeting on a fortnightly basis.

There is a further expectation of alignment with plans produced by providers and other commissioning organisations and with Health and Wellbeing Board and Better Care Fund Plans.

3. NHS Enfield CCG Operating Plan 2014/15-2015/16

In terms of the Operating Plan Refresh for 2015/16, the NHSE have recently stated that the planning guidance will just be a 1 year refresh of 15/16 plans. There will be no request for 16/17 trajectories.

Substantial work has already begun on reviewing existing Operating Plan trajectories and health economies. (NB: This is separate from and in addition to the NCL current performance. In addition, ECCG Officers attend fortnightly meetings between NCL CCGs and the CSU to co-ordinate responses (where appropriate) across wider Strategic Plan work.)

Planning Guidance for 2015/16 published by NHS England on 19th December 2014. The full guidance for the 2015/16 planning round can be found on: <http://www.england.nhs.uk/wp-content/uploads/2014/12/forward-view-plning.pdf>

In summary the focus for clinical commissioning groups in 2015/16 will be on:

- Quality;
- NHS Constitution commitments;
- Financial sustainability;
- Planning around single-year financial settlement for 2015/16;
- Collaboration and joint leadership as key enablers.

Contents of the guidance include:

- New access standards and waiting time standards for mental health services in support of parity of esteem;
- Requirements for NHS Constitution standards. This reflects a year of questionable performance nationwide, particularly in London;
- Further detail on implications of the *NHS Five Year Forward View*;
- Emerging system changes and new models of care;
- Revised financial planning assumptions, allocations and non-recurrent reserves;
- Revised activity planning assumptions including alignment of commissioner and provider plans will be a top priority and CCGs will need to secure alignment between BCF plans and refresh of CCG operational plans to ensure that these ambitions are fully reflected in activity plans and therefore contract models;
- Strategic enablers.

For 2015/16 CCGs are expected to submit a one year Operating Plan, which consists of two templates:

- i. Finance and activity – initial headline plan 13th January 2015 (complete), then full draft plan on 27th February 2015, and final plan 10th April 2015.
- ii. A UNIFY template covering Constitution standards and other requirements, initial draft plan due 28th January 2015 (complete), then full draft plan on 27th February 2015, and final plan 10th April 2015

4. Next Steps:

There will not be another scheduled meeting of the Health and Wellbeing Board before the deadline for submission (10th April). Therefore CCG will update the Health and Wellbeing Board at the next meeting but will also ensure close collaboration with key officers during the process.

5. Patient & Public Involvement (PPI):

Commissioning Intentions and Operating Plan trajectories will be the subject of PPE events throughout January – March 2015.

6. Recommendations

The Health and Wellbeing Board is asked to note the requirements and progress within the report.

Appendix 1**NHS Planning Timetable for 2015/16**

By 1 Nov 2014	NHS England and CCG Commissioning Intentions provided to Trusts
By 23 Dec 2014	Publication of Final 2015/16 Planning Guidance, including provisional tariff assumptions, to be followed by: <ul style="list-style-type: none"> • Standard Contract for 15/16 • Revised Contract Dispute Resolution procedure
Jan 2015	Publication of revised National Tariff1
Jan – 11 Mar 2015	Contract negotiations – including voluntary mediation
13 Jan 2015	Submission of initial headline plan data (CCGs, NHS England, NHS Trusts)
From 29 Jan 2015	Weekly contract tracker to be submitted each Thursday (CCGs, NHS England, NHS Trusts)
13 Feb 2015	Checkpoint for progress with planning measures and trajectories (CCGs, NHS England)
20 February	National Contract stocktake – to check the status of contracts
27 Feb 2015	Submission of full draft plans (CCGs, NHS England, NHS Trusts)
27 Feb – 30 Mar 2015	Assurance of draft plans (CCGs, NHS England, NHS Trusts)
6 Mar 2015	Checkpoint for progress with planning measures and trajectories (CCGs, NHS England)
11 Mar 2015	Contracts signed post-mediation (CCGs, NHS England, NHS Trusts and Foundation Trusts)
12 Mar – 23 Mar 2015	Contract arbitration (CCGs, NHS England, NHS Trusts)
By 25 Mar 2015	Arbitration outcomes notified to commissioners and providers (CCGs, NHS England, NHS Trusts)
By 31 Mar 2015	Plans approved by Boards of CCGs, NHS Trusts and Foundation Trusts
10 Apr 2015	Submission of full final plans (CCGs, NHS England, NHS Trusts and Foundation Trusts)
From 10 Apr 2015	Assurance and reconciliation of operational plans